

MSA Continuous Improvement Plan for the AUR05 Automotive industry Retail, Service and Repair Training Package – 2009-2011

Notes

1. The AUR05 Continuous Improvement Plan is based on the findings of the Stage I Scoping and Research Report undertaken by Resource Education & Training Pty Ltd.
2. The proposed timelines for development work are based on industry priorities and the level of change required to the existing package to achieve the outcomes.
3. The Continuous Improvement items below are cross referenced to the AUR05 Continuous Improvement Work Plan for 2010.

Industry priority rating

	High priority
	Medium priority
	Low priority

AUR05 Automotive Industry Retail, Service and Repair Training Package				
Item	Scope of work, industry, sector and occupations/skills involved	Industry imperatives for the work	Qualifications affected	Timelines for MSA work plan
1.1	Review structure of current qualifications considering: <ul style="list-style-type: none"> • work role outcomes • pathways from Certificate I – Diploma 	The national scoping project has identified the need for a review of the structure to ensure qualifications reflect current industry work roles and practices and provide clear and available pathways.	All qualifications	Redevelopment Project to commence January 2010 (refer to AUR05 CI Work Plan Item 2.1)

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	<ul style="list-style-type: none"> new qualifications e.g. Loss assessor, Trailer technician, Vehicle repair estimator. 			
1.2	<p>Review Certificate III and IV qualifications considering:</p> <ul style="list-style-type: none"> work role outcomes as determined in 1.1 relevance and usefulness of qualifications addition and/or deletions to qualifications qualification rules including number of units required to complete qualifications/training effort, designation of mandatory/elective units inventories pathways as determined in 1.1 Pre-requisites State and Territory accredited courses. 	<p>The national scoping project has identified the need to examine:</p> <ul style="list-style-type: none"> whether Certificate III was meeting AQF level 3 the relevancy of some core units the qualification completion requirements the links to non-AUR qualifications the use of “descriptors” the breadth and flexibility of the qualifications. 	All Certificate III qualifications	Redevelopment Project to commence January 2010 (refer AUR05 CI Work Plan Item 2.1)
1.3	<p>Review separately from 1.2 the specific issues related to:</p> <p>AUR30405 Certificate III in Mechanical Technology considering:</p> <ul style="list-style-type: none"> work role outcomes as determined in 1.1 compulsory and elective units clarity of unit content knowledge and skill requirements related to hand tools, safety, diagnostics and mechanical repairs, customer service 	<p>The national scoping project has identified the need to examine:</p> <ul style="list-style-type: none"> Numerous issues related to AUR30405 Certificate III related to light and heavy vehicles, overhaul, additional knowledge requirements and new units. 		Continuous improvement work to commence January 2010, for completion June 2010 – refer to AUR05 CI Work Plan Item 1.5.

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	<ul style="list-style-type: none"> light and heavy vehicle issue motorcycle compulsory and elective units. <p>AUR30405 - Certificate IV in Automotive Technology considering:</p> <ul style="list-style-type: none"> work role outcomes as determined in 1.1 skill and knowledge progression from Certificate III master technician role compulsory and elective units the role of in the qualification. 	<p>The national scoping project has identified the need to examine:</p> <ul style="list-style-type: none"> numerous issues related to AUR30405 - Certificate IV in Automotive Technology. It identified the qualification as lacking in rigor, the qualification rules as being too flexible and the relevance of some compulsory and elective units. 		
1.4	<p>Review Certificate I and II qualifications considering:</p> <ul style="list-style-type: none"> work role outcomes as determined in 1.1 relevance and usefulness of qualifications addition and/or deletions to qualifications qualification rules including number of units required to complete qualifications, designation of mandatory/elective units inventories pathways as determined in 1.1 Pre-requisites State and Territory accredited courses. 	<p>The national scoping project has identified the need to:</p> <ul style="list-style-type: none"> review the relevance of Certificate I, look at expanding the current options, review the compulsory units and the underpinning knowledge in the units review the Certificate II job outcomes for all sectors, pathways and progressive learning from Certificate II to III and to consider a general service and repair qualification for all sectors. 	All Certificate I and II qualifications	Continuous improvement work to commence January 2010, for completion June 2010 – refer to AUR05 CI Work Plan Item 1.6.
1.5	<p>Review Diploma qualifications considering:</p> <ul style="list-style-type: none"> work role outcomes as determined in 1.1 	The national scoping project has identified the need to:	All Certificate IV and Diploma	Redevelopment Project to commence January

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	<ul style="list-style-type: none"> relevance and usefulness of qualifications addition and/or deletions to qualifications qualification rules including number of units required to complete qualifications inventories pathways as determined in 1.1 Examine imported units with pre-requisites State and Territory accredited courses. 	<ul style="list-style-type: none"> examine whether Certificate IV was meeting AQF level 4 and the number of Certificate III units that could be used to gain a Certificate IV qualification review whether qualifications (or specialisation pathways) are required at Certificate IV level for Marine, Outdoor Power Equip, Loss Assessor, Vehicle Repair Estimator and Bicycles review job outcomes at Diploma level review whether a Diploma qualification or specialisation pathway is required for Marine. 	qualifications	2010 (refer AUR05 CI Work Plan Item 2.1)
2.1	Update units of competency as work is undertaken related to the Qualification Review and individual sectors. This would include: <ul style="list-style-type: none"> updating units of competency to comply with DEEWR template strengthening literacy and numeracy requirements adding new and emerging technologies reviewing sustainability and environmental issues and OHS in units embedding employability skills 	The national scoping project has identified industry's: <ul style="list-style-type: none"> increased awareness of sustainability, environmental issues need to improve workplace literacy and numeracy, need to update required knowledge and skills in line with technology and embed employability skills 	All qualifications	Redevelopment Project to commence January 2010 (refer AUR05 CI Work Plan Item 2.2)

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	<ul style="list-style-type: none"> ensuring clarity and plain English reviewing evidence guide requirements in particular assessment advice and the critical aspects of evidence. 	<ul style="list-style-type: none"> concern regarding the industry standards and assessment practices need for Training Package to be user friendly. 		
2.2	<p>Skill Sets</p> <p>Investigate development of Skill Sets for:</p> <ul style="list-style-type: none"> licensing and regulatory requirements e.g. electrical, air conditioning specialisations post-trade up-skilling. 	<p>The national scoping project supported the need for post-trade up-skilling and the inclusion of licensing requirements in all qualifications where applicable</p> <p>The industry supported Skill Sets as a possible pathway between trades and specialisations.</p>	N/A	Continuous improvement work to commence January 2010, for completion June 2010 – refer to AUR05 CI Work Plan Item 1.4.
2.3	<p>Review licensing and include requirements in relevant units of competency for:</p> <ul style="list-style-type: none"> Air conditioning Electrical LPG Other specific State and Territory requirements related to retail, service and repair e.g. QLD business licences for trading. 	<p>The national scoping project identified need for:</p> <ul style="list-style-type: none"> licensing requirements to be included in the Training Package more flexibility in packaging rules to allow for licensing requirements to be packaged into Certificate II and III qualifications. <p>State and Territory licensing requirements will set the parameters for this work.</p>	All qualifications	Redevelopment Project to commence January 2010 (refer AUR05 CI Work Plan Item 2.1)
2.4	Review and update imported units of competency considering:	The national scoping project identified the need for imported units to be	All qualifications	Continuous improvement work to commence

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	<ul style="list-style-type: none"> pre requisite requirements currency additional imported units to Training Package. 	updated.		January 2010, for completion June 2010 – refer to AUR05 CI Work Plan Item 1.1.
2.5	Volume 1 - Guidelines <ul style="list-style-type: none"> Update endorsed components i.e. qualifications framework and assessment guidelines. 	The national scoping project identified the need for: <ul style="list-style-type: none"> a clear industry framework for assessing competency pathways in the retail, service and repair industry additional qualifications at Certificate II – Diploma levels. 	All qualifications	Redevelopment Project to commence January 2010 (refer AUR05 CI Work Plan Item 2.1)
2.6	Develop Employability Skill Statements for each qualification.	DEEWR requirement for employability skill statements.	All qualifications	Continuous improvement work to commence January 2010, for completion June 2010 – refer to AUR05 CI Work Plan Item 1.3.
3.1	Bicycle sector <ul style="list-style-type: none"> Review pathways Update units of competency as per 2.1 Include new units considering level placement Add to knowledge and skills Review service and repair units Examine the need for a Certificate IV specialisation 	The national scoping project identified the need for: <ul style="list-style-type: none"> additional units in the qualifications clarification of service and repair units business management and higher technical skills. 	AUR20305 Certificate II in Bicycles AUR30205 Certificate III in Bicycles	Redevelopment Project to commence January 2010 (refer AUR05 CI Work Plan Items 2.1 and 2.2)

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	pathway for Bicycles.			
3.2	<p>Outdoor Power Equipment sector</p> <ul style="list-style-type: none"> Review pathways Add to knowledge and skills Review qualifications to ensure broad spectrum of equipment is included Update units of competency as per 2.1 Examine qualification rules for Certificate II and III in Outdoor Power Equipment Provide flexibility in qualification to allow electrical licence to be gained Review relevancy of electives Examine the need for the inclusion of a Certificate IV specialisation pathway_in Outdoor Power Equipment. 	<p>The national scoping project identified the need for:</p> <ul style="list-style-type: none"> a review of pathways, qualification levels and requirements and relevance of electives to encompass broad spectrum of equipment a review of licensing requirements e.g. restricted electrical licence, test & tag a review of dealer training to identify Training Package gaps an endorsement of industry preferred training at Certificate III level. 	<p>AUR20805 Certificate II in Outdoor Power Equipment</p> <p>AUR30705 Certificate II in Outdoor Power Equipment</p>	<p>Redevelopment Project to commence January 2010 (refer AUR05 CI Work Plan Items 2.1 and 2.2)</p>
3.3	<p>Marine sector</p> <ul style="list-style-type: none"> Review pathways with consideration of VET in Schools, inboard, outboard and multi-skilling Review relevancy of the Certificate II qualification Review qualifications to allow for wider selection of electives and relevant compulsory units Add to knowledge and skills Update units of competency as per 2.1 Include new units at Certificate II and III levels 	<p>The national scoping project identified the need for:</p> <ul style="list-style-type: none"> a clear marine pathway a relevant Certificate II options for inboard/ outboard and diesel/petrol and multi-skilling relevancy of mandatory units, qualification requirements and widening elective options a review of basic service and replace skills 	<p>AUR20605 Certificate II in Marine</p> <p>AUR30505 Certificate II in Marine</p>	<p>Redevelopment Project to commence January 2010 (refer AUR05 CI Work Plan Items 2.1 and 2.2)</p>

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	<ul style="list-style-type: none"> Examine where boat repair sits in Training Package. 	<ul style="list-style-type: none"> a taster option for VET in Schools program new units and a review of existing units to include maximum vessel size and detailed knowledge requirements a review of the placement of trailer servicing and boat repair Certificate IV specialisation pathway for service managers, service advisors. 		
3.4	<p>Vehicle Body sector</p> <p>Review the need to include the role of a Vehicle Repair Estimator considering:</p> <ul style="list-style-type: none"> level placement qualification or specialisation update technical content of units to include new materials technology, welding techniques <p>Review the need to include the role of a Loss Assessor considering:</p> <ul style="list-style-type: none"> level placement qualification or specialisation. 	<p>The national scoping project identified the need for the skills and knowledge of a Vehicle Repair Estimator to be included in the Training Package.</p> <p>The national scoping project identified the need for the skills and knowledge of a Loss Assessor, covering both repair and insurance industries, to be included in the Training Package building on work already commenced</p>	<p>AUR20905 Certificate II in Automotive vehicle body</p> <p>AUR30805 Certificate III in Automotive vehicle body</p>	<p>Redevelopment Project – to commence January 2010 (refer AUR05 CI Work Plan Items 2.1 and 2.2)</p>
3.5	<p>Heavy Vehicle Trailer Technician</p> <p>Review the need to include the role of a Trailer Technician considering:</p> <ul style="list-style-type: none"> level placement 	<p>The national scoping project identified the need for the skills and knowledge of a Trailer Technician to be included in the Training Package.</p>	<p>Possible new qualification</p>	<p>Redevelopment Project to commence January 2010 (refer AUR05 CI Work Plan Items 2.1 and 2.2)</p>

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	<ul style="list-style-type: none"> qualification or specialisation. 			
3.6	<p>Motorsport sector</p> <ul style="list-style-type: none"> Review outcomes at Certificate II and III levels Develop a qualification for volunteer officials 	<p>The national scoping project identified the need for:</p> <ul style="list-style-type: none"> Industry relevant outcomes at Certificate II and III levels the skills and knowledge of a Volunteer Official to be included in the Training Package. 	<p>AUR21005 Certificate II in Motorsport</p> <p>AUR30905 Certificate III in Motorsport</p>	<p>Redevelopment Project to commence January 2010 (refer AUR05 CI Work Plan Items 2.1 and 2.2)</p>
3.7	<p>“Non-trade” sectors</p> <ul style="list-style-type: none"> Review non-trade qualifications at Cert II, III, IV and Diploma levels for relevant automotive content including management, finance, small business management in the higher level qualifications Review number of units required to achieve non-trade qualifications compared to similar qualifications in other Training Packages. 	<p>The national scoping project identified the need for:</p> <ul style="list-style-type: none"> non-trade qualifications - Administration, Sales, Warehousing & Distribution and Management – at Certificate II to Diploma levels that reflect the needs of industry. 	<p>AUR20105 Certificate II in Automotive Administration</p> <p>AUR30105 Certificate III in Automotive Administration</p> <p>AUR20105 Certificate II in Automotive Sales</p> <p>AUR30105 Certificate III in Automotive Sales</p> <p>AUR21205 Certificate II in Automotive Warehousing</p> <p>AUR31105 Certificate III in Automotive Warehousing</p>	<p>Redevelopment Project to commence January 2010 (refer AUR05 CI Work Plan Items 2.1 and 2.2)</p>

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			Certificate IV in Automotive Management Diploma of Automotive Management	